**T.R.**

**ESKİŞEHİR TECHNICAL UNIVERSITY**

**FACULTY OF ENGINEERING**

**DEPARTMENT OF ELECTRICAL and ELECTRONICS ENGINEERING**

**STUDENT INTERNSHIP ATTENDANCE CHART**

|  |  |
| --- | --- |
| **INFORMATION OF THE STUDENT** | |
| Name‒Surname | ……………………………………………………………………..……... |
| ID Number | …………………………………………………..... |
| Institution/Organization | …………………………………………………………………………..... |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DAY** | **DATE** | **SIGNATURE OF THE STUDENT** | **DAY** | **DATE** | **SIGNATURE OF THE STUDENT** | **DAY** | **DATE** | **SIGNATURE OF THE STUDENT** |
| 1 | .../…/…… |  | 16 | .../…/…… |  | 31 | .../…/…… |  |
| 2 | .../…/…… |  | 17 | .../…/…… |  | 32 | .../…/…… |  |
| 3 | .../…/…… |  | 18 | .../…/…… |  | 33 | .../…/…… |  |
| 4 | .../…/…… |  | 19 | .../…/…… |  | 34 | .../…/…… |  |
| 5 | .../…/…… |  | 20 | .../…/…… |  | 35 | .../…/…… |  |
| 6 | .../…/…… |  | 21 | .../…/…… |  | 36 | .../…/…… |  |
| 7 | .../…/…… |  | 22 | .../…/…… |  | 37 | .../…/…… |  |
| 8 | .../…/…… |  | 23 | .../…/…… |  | 38 | .../…/…… |  |
| 9 | .../…/…… |  | 24 | .../…/…… |  | 39 | .../…/…… |  |
| 10 | .../…/…… |  | 25 | .../…/…… |  | 40 | .../…/…… |  |
| 11 | .../…/…… |  | 26 | .../…/…… |  |
| 12 | .../…/…… |  | 27 | .../…/…… |  |
| 13 | .../…/…… |  | 28 | .../…/…… |  |
| 14 | .../…/…… |  | 29 | .../…/…… |  |
| 15 | .../…/…… |  | 30 | .../…/…… |  |

Total number of working days: ……

**INSTITUTION/ORGANIZATION INTERNSHIP AUTHORITY**

Name and Surname: ………………..…………….................

Title: ………………..…………….................

Signature/Stamp: ………………..…………….................

**IMPORTANT NOTES**:

* The student will **not sign the chart** on his/her off days and **will not state** the off days on the chart.
* The student has to compensate for the days he/she reported sick and **has to submit** the medical report to the Department Internship Commission.
* This form is to be submitted **in closed envelope** together with the “*Institution/Organization Student Evaluation Form*” to the faculty by the student or via postal service.